

HASKELL MEMORIAL HOSPITAL BOARD MEETING MINUTES

SEPTEMBER 21, 2021

The Haskell Memorial Hospital Board held its regularly scheduled meeting on September 21, 2021, at 6:00 PM in the Haskell Hospital Education Building, as per the Open Meetings Act.

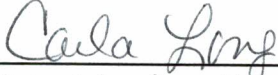
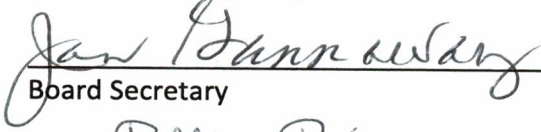
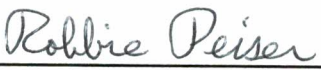
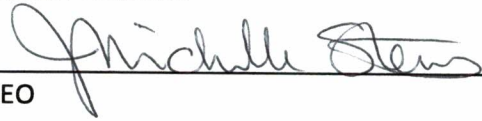
In attendance were Robbie Peiser, President; Tom Long, Vice-President; Jan Gannaway, Secretary; Jerry Cannon, Member; Reida Penman, Member; Amy Martin, Member; Michelle Stevens, CEO; Mary Belle Olson, COO; Elizabeth Miller, CFO; Tammy Mason, CNO; Meghan Shelton ACNO; Crystal Molina, Controller; Sydney Saucedo, Clinics Manager; Kris Mitchell, Emergency Management and In-house Business Manager; Carla Long, Executive Assistant; Robert Spurck, Attorney (zoom - executive session only); Faith Jones with CrossTx (zoom); Ben Lohr with ChartSpan (Zoom); Lea Anne Porter with THA (zoom); Michael Muth with THA (zoom); and Lucas Buseck with Grasshopper Solar (zoom). Absent: none.

1. President Robbie Peiser called the meeting to order at 06:07 PM.
2. CEO Michelle Stevens introduced Faith Jones with CrossTx who presented the CrossTx managed care program and Ben Lohr with ChartSpan who presented the ChartSpan managed care program. Program and cost comparisons were discussed. Tom Long made a motion to approve the CrossTx Program, and Amy Martin seconded. Motion carried.
3. THA representatives Lea Anne Porter and Michael Muth presented the THA Retirement Plan Program and costs to hospital and employees. Board discussion followed. The Board requested other retirement programs be investigated. Jan Gannaway made the motion to table approval until next regularly scheduled meeting to allow for investigation of other retirement program options. Tom Long seconded motion and motion carried.
4. Minutes from the August 31, 2021 Board Meeting were reviewed and approved with changes.
5. No Public Comment.
6. Census review was tabled until Special Board Meeting Tuesday 9/28/21.
7. Financial Report was tabled until Special Board Meeting Tuesday 9/28/21.
8. Old Business:
 - A. Lucas Buseck with Grasshopper Solar was present for the meeting via zoom to answer questions about the tax abatement agreement between Haskell County Hospital District and Grasshopper Solar. Project construction is slated to begin November of 2022, with startup scheduled for spring of 2024. Tom Long moved to approve the tax abatement agreement with Grasshopper Solar. Reida Penman seconded the motion. Motion passed.
 - B. Review and approval of Policy and Procedures:
 - a. Attendance Management Policy reviewed. Policy to include staff demerits for tardiness, unapproved call-in absences, and failures to clock in or out. Disciplinary actions are to be taken based on numbers of demerits. Jan Gannaway moved to approve the policy and Reida Penman seconded the motion. Motion carried.
 - b. COVID Exposure Policy was updated to fit current CDC guidelines. Jan Gannaway moved to approve the policy updates and all further policy updates based on CDC changes to COVID guidelines. Jerry Cannon seconded the motion, and the motion passed.
 - c. Kris Mitchell presented the updates to the Emergency Management plan for the Haskell Rural Health Clinic, Haskell Memorial Hospital Walk-in Clinic, and the Cadenhead Rural Health Clinic to reflect the separation from Stamford, as well as employee position changes in Haskell. Tom Long moved to approve the Emergency Management Plan Changes as presented. Reida Penman seconded the motion, and the motion carried.

- C. MRI project cost financing options were presented by Elizabeth Miller, CFO. Board discussion followed with Jerry Cannon moving to accept the financing proposal from Haskell National Bank. Amy Martin seconded the motion, and the motion carried. Jan Gannaway abstained from the vote.
9. New Business:
- A. New ultrasound machine quotes were reviewed. Tom Long moved to approve the purchase of ultrasound machine at the quoted price. Reida Penman seconded the motion and it passed.
 - B. Review and approval of HCHD Operating Budget for 2021-2022 was tabled.
 - C. Review and approval of 2021 Property Tax Rate was tabled.
 - D. Review and approval of HIM Compliance Audit was tabled.
 - E. COVID Vaccination Mandate Policy was tabled.
 - F. Medical Staff Credentials were reviewed, and Amy Martin moved to approve credentials as presented. Tom Long seconded the motion. The motion carried.
10. COO Report:
- A. Departmental Updates from Managers
 - a. Tammy Mason and Meghan Shelton report Cerner has not made promised visit to help staff with system, but that they currently plan to come October 4, 2021. They also reported that the State Nurses are doing a great job and that they will continue to help until the end of October. The Board asked about the monoclonal antibody infusion availability in Haskell. Tammy and Meghan reported that the Government has taken control of the distribution of this infusion to funnel it to the areas most hit by COVID now. We still have some orders for this infusion pending and are waiting to see if it comes in after the new government changes.
 - b. Sydney Saucedo reports new FNP Jordan Earle is continuing to do well, and patient appointments with her are increasing. She is scheduled to start seeing patients on her own in next few weeks. She is also to start Department of Transportation Exams for CDL drivers.
11. Administrator's Report:
- A. CEO gave an update on Physical Therapy (PT) construction project. She showed the board blueprints for the new PT facility and gave an update on the bidding for that project.
 - B. CEO reviewed the MRI construction project currently underway and stated the magnet should be able to be put in place October 2021, with MRI up and running by January 2022.

President Robbie Peiser adjourned regular meeting at 8:40PM and called Executive Session to order at 8:41PM. Executive Session adjourned by President Robbie Peiser at 9:16 PM. Regular Session resumed.

12. Motion made by Jan Gannaway to authorize Michelle, CEO, to submit voluntary payment to Medicare, along with necessary documents to Novitas. Motion was seconded by Jerry Cannon. Motion passed. President Peiser adjourned the regularly scheduled meeting at 9:32 PM.

	9-28-21
Notes taken/typed by	Date
	9-28-21
Board Secretary	Date
	9-28-21
Board President	Date
	9-28-21
CEO	Date