

## **HASKELL COUNTY HOSPITAL DISTRICT BOARD MEETING MINUTES – JULY 23, 2024**

Haskell County Hospital District Board held its regularly scheduled monthly meeting on July 23<sup>rd</sup> at 6:00 PM in the Haskell Hospital Education Building at 1 Avenue N, Haskell, Texas, per the Open Meetings Act.

**Attending:** President Robbie Peiser, Member Reida Penman, Member Elna Camacho, Member Lynn Dale Dudensing, CEO Michelle Stevens, COO Mary Belle Olson, CFO Elizabeth Miller, Controller Crystal Molina, CNO Meghan Shelton, ACNO Dana Myers, and Holly Sells, Infection Control/Cardiac Rehab RN.

**Absent:** Vice-President Amy Martin and Secretary Darlene Hopkins.

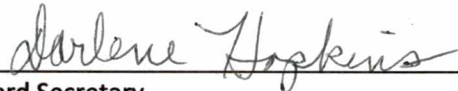
**General Public:** None.

**Invited Guests:** Brian Delano with Psychiatric Medical Care (Senior Life Solutions).

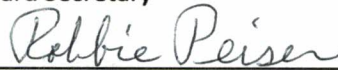
1. **Call to Order and Invocation.** Robbie Peiser called the meeting to order at 6:03 PM and certified a quorum. Robbie opened with the invocation.
2. **Review minutes from the June 25, 2024 meeting.** The minutes were approved with one minor spelling correction. Motion made by Elna and seconded by Reida. All approved.
3. **Public Comment.** None.
4. **Senior Life Solutions Geri Psych Presentation.** Brian Delano with PMC gave a presentation about Senior Life Solutions, a geri psych program. The board discussed how difficult it will be to hire for the program and if local candidates will be given preference. The program was discussed at the med staff meeting at noon today. The max census is 10 patients, and HCHD is required to purchase a vehicle to transport the patients to the therapy sessions.
5. **Senex Quarterly Revenue Cycle Presentation.** Chastity and Clayton presented the revenue cycle information as of July 1, 2024. All metrics are trending in the right direction. Some of this progress is due to build corrections made by the Cerner Uplift team.
6. **Review the patient census.** Michelle reviewed the June patient census. The combined length of stay was half of June 2023 unfortunately, but twice as high as May 2024. ER visits were steady, but clinic visits were higher than May 2024 and almost twice the June 2023 visits. We discussed the available visit calculation and Darlene again expressed concern about pushing the providers to see too many patients causing the providers to rush patients out the door. MRI and sleep studies picked up in June.
7. **Review and approve the financial report including the employee census and AP check registers.** Elizabeth reported that cash is significantly higher for June 2024 compared to June 2023 due to the Haskell revenue cycle team's weekly meeting that focuses on claims that are discharged but not final billed (DNFB). June looks much better and is almost break even due to the ERTC income. All other income and expenses seemed reasonable for June 2024. We also discussed the grants that we are applying for such as the Broadband (BIP) and the Capital Improvement (CIP) grants through the Texas Department of Agriculture. Reida made the motion to approve the June financials as presented, and Elna seconded. The motion passed except for Lynn Dale's no vote.
8. **NEW BUSINESS**
9. **Review and approve the Senior Life Solutions contract.** The board tabled this until the August 27<sup>th</sup> board meeting.
10. **Review and approve the Healthsure insurance renewal proposal.** The renewal information was not available, so this item was tabled until the August 27<sup>th</sup> board meeting.
11. **Review and approve the quarterly QA report.** Meghan reported that there were 754 ER visits, 41 admitted to obs. 2 deaths for the quarter. Employee education - Amy took over HR. CCM – 285 enrollments. Dietary – back door needs to be replaced. Employee health 80%. 13% have not been documented in their file. Nursing – admission medication rec – 70%. 87% at discharge. Readmission rate is 27%. Press Ganey – 83% positive. Comments included. Negative comments were highlighted in red. 30% positive for IP PG report – AC too loud and no hot water. Sleep studies – 54% are at risk of extended ER (up to 24 hours). RHC visits. 97 rad exams. RT – 729 breathing treatments. 38 missed due to patient refusal. Swing bed IMM – 85%

completed. MOON and advance directives 100%. EVS were 100%. CS documentation errors have decreased. Registration – Melody taking over so no report. Cardiac Rehab – 71.7% of the sessions were attended. Patient relations – 1 ER complaint on the provider and the nurse. No RHC complaints. Elna made the motion to accept the QA report, and Lynn Dale seconded. All were in favor.

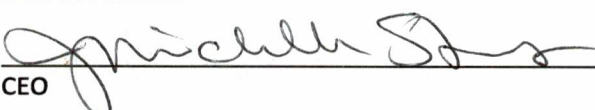
12. **Review and approve the Quarterly Infection Control report.** Holly reported 30 patients on antibiotics. 24 infectious diseases have been reported to the state. IC meeting was held yesterday. RHC was at 97%. Dietary 99%. 90% handwashing between patients. Lab 99%. 2 needlesticks this quarter. Reeducated. Updated the policy to include the lab slip in PolicyStat. Holly attended an IC conference last week. Darlene made the motion to accept the report, and Reida seconded. All were in favor.
13. **Review and approve the medical staff credentials.** No medical staff credentials for the board to approve.
14. **Chief Nursing Officer Report.** Meghan reported that hired 1 night RN hired. The RN will have to transfer her LA license to TX. Hopefully will start 8/1. We hired 1 RN and 2 LVNs at night. We hired a night C N A so fully staffed. Meghan and Dana will attend the CNO conference next week. There will be precipitous delivery course provided by Cook Children's Hospital in a few days. The 340B pharmacy CVS Caremark app is still pending, so our annual savings of \$100K is on hold. Leah is ordering meds for 340B.
15. **Chief Operating Officer Report.** Mary Belle reported that TDI is laying pipe to repair and place in the new tunnels. Bunco is on August 6<sup>th</sup>. The foundation has raised almost \$10K in sponsorships. Physicals for Rule ISD athletes will be 8/1 and 8/2. 4 providers will provide physicals on Thursday and 3 on Friday. 40 kids expected. \$25 per physical paid for by Rule ISD. We have an RHC consultant that is shadowing each provider and the front desk tomorrow and Thursday. July 9<sup>th</sup> was the breast cancer and colorectal lunch and learn sponsored by the Laura Bush Institute. We need 100 people to sign up and we have 133 signed up. September 24 is the community seminar on suicide awareness. There will be an Enel press release about their donation for the plumbing project.
16. **Chief Executive Officer Report.** Michelle is also in Washington DC, so Elizabeth reported her update list. We received the notification from TDLR that we are now compliant for the ER/WIC McKinstry project. Melody provided a plan of correction for the OSHA complaint that was filed against by 2 previous employees about mold in the RT closet and the sewer smell. We hope to have the pain clinic open by 7/1.
17. **Executive Session** – The board adjourned from the regular session at 8:17 and went into executive session at 8:23 and came out of executive session at 8:43 and returned to the regular session at 8:44.  
Pursuant to Texas Government Code §§ 551.074, 551.085 and 551.071, the Board of Directors shall meet in Executive Session to deliberate personnel matters, certain proposed new service or product lines of the hospital and to consult with its attorney, either in person or by video or telephone, matters which require confidential discussion under the attorney client privilege.
18. **Review and approve action to take regarding the Stamford clinic OTA termination.** Reida made the motion to move forward with the lawsuit against Stamford Hospital District and Elna seconded. All approved the motion.
19. **Adjourn** - President Peiser adjourned the meeting at 8:50 PM. The next regular board meeting is August 27, 2024.

  
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Board Secretary

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Board President

8-27-24  
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Date

  
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CEO

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