

HASKELL COUNTY HOSPITAL DISTRICT BOARD MEETING MINUTES – MAY 28, 2024

Haskell County Hospital District Board held its regularly scheduled monthly meeting on May 28th at 6:00 PM in the Haskell Hospital Education Building at 1 Avenue N, Haskell, Texas, per the Open Meetings Act.

Attending: President Robbie Peiser, Secretary Darlene Hopkins, Member Reida Penman, Member Elna Camacho, Member Lynn Dale Dudensing, CEO Michelle Stevens, COO Mary Belle Stevens, CFO Elizabeth Miller, Controller Crystal Molina, ACNO Dana Myers, PT Taylor Adams, Outreach RN Missy Lewis, and Cardiac Rehab and Infection Control RN Holly Sells.

Absent: Vice-President Amy Martin and CNO Meghan Shelton.

General Public: None.

Invited Guests: None.

1. **Call to Order and Invocation.** Robbie Peiser called the meeting to order at 6:01 PM and certified a quorum. Robbie opened with an invocation.
2. **Review minutes from the April 23, 2024 meeting.** The minutes were approved with one minor spelling correction.
3. **Public Comment.** None.
4. **HIPAA and ACO Trainings.** Missy Lewis presented the HIPAA training and Elizabeth Miller presented the ACO training. These were presented at the May 2nd board training as one board member missed the training. All board members have now been trained on HIPAA and ACOs.
5. **Review the patient census.** Michelle Stevens reviewed the April patient census which was consistent when compared to last year and improved compared to March 2024, specifically the combined length of stay. Clinic visits increased compared to March 2024 and April 2023.
6. **Review and approve the financial report including the employee census and AP check registers.** Cash continues to be higher due to receiving the cost report settlement of \$1.5M in March 2024. Almost \$1M in AP invoices were paid in March 2024. The AP aging as of May 22nd was fairly clean for the invoices that are 61 days or older. All other income and expenses seemed reasonable. Elna made the motion and Reida seconded. The motion passed except for Lynn Dale's no vote.
7. **NEW BUSINESS**
8. **Review and approve the updated banking resolution.** The changes are removing Reida Penman as secretary and replacing with Darlene Hopkins per the vote at the May 2nd board training and meeting. Staff changes are removing Kris Mitchell due to her resignation in early May. She is replaced with Melody Hicks who would like to serve as the business office manager instead of HR/PR. These changes were presented to the board and Elna made the motion to accept the changes to the banking resolution. Lynn Dale seconded, and all were in favor of the motion.
9. **Review and approve the quarterly infection control report.** Holly is presenting the IC control report. 12 infectious diseases were reported to the state. She collected info from department heads. Cardiac rehab has improved on cleaning machines between patients. Dietary had 97% for food storage and safety. Nursing had low scores for the nasal swabs. This could possibly be a Cerner reporting issue. Dana and Meghan are researching. Pharmacy has high scores for temp checks and expired drug checks. PT is 80%. Darlene made the motion to accept the infection control report as presented. Lynn Dale seconded, and all were in favor.
10. **Review and approve the medical staff credentials.** The medical staff credentials for Anthony Betteridge, MD were reviewed and Elna made the motion to approve them. Darlene seconded the motion, and all were in favor.
11. **Chief Nursing Officer Report.** Dana reviewed the org chart. Misty Gibson is now the swing bed coordinator, taking over for Dana. Meghan took on QA, RM, and EM. We are short 3 LVNs and 2 RNs on night shift. We set a night shift differential to try to fill these positions and be more competitive.

12. **Chief Operating Officer Report.** Mary Belle reported that we signed the TDI plumbing project contract. TDI did remove the \$12K supervision fee. The Foundation Bunco fundraiser is August 6th. The theme is superheroes.

13. **Chief Executive Officer Report.** Michelle reported that Mary Belle is working on the request to TDLR to remove the fine for the ER deficiencies as they have all been addressed except for adding 2 more handicap spots. That will be completed soon. We signed up for the virtual option for the THT meeting that is July 25th-27th. 20 people can attend. FSB is providing pizza tomorrow for rural hospital week.

14. **Executive Session** – None needed.

Pursuant to Texas Government Code §§ 551.074, 551.085 and 551.071, the Board of Directors shall meet in Executive Session to deliberate personnel matters, certain proposed new service or product lines of the hospital and to consult with its attorney, either in person or by video or telephone, matters which require confidential discussion under the attorney client privilege.

15. **Adjourn** - President Peiser adjourned the meeting at 6:58 PM. The next regular board meeting is June 25, 2024.

Darlene Hopkins
Board Secretary

6-25-24
Date

Robbie Peiser
Board President

6-25-24
Date

CEO

Date