HASKELL COUNTY HOSPITAL DISTRICT BOARD MEETING MINUTES – MARCH 26, 2024

Haskell County Hospital District Board held its regularly scheduled monthly meeting on March 26th at 6:00 PM in the Haskell Hospital Education Building at 1 Avenue N, Haskell, Texas, per the Open Meetings Act.

Attending: President Robbie Peiser, Secretary Reida Penman, CEO Michelle Stevens, COO Mary Belle Stevens, CFO Elizabeth Miller, Controller Crystal Molina, Member Darlene Hopkins, Vice-President Amy Martin, Member Elna Camacho, Member Lynn Dale Dudensing, CNO Meghan Shelton, ACNO Dana Myers, and Maintenance Manager Louis Enriquez.

Absent: Community Outreach Missy Lewis.

General Public: None.

Invited Guests: None.

1. **Call to Order.** Robbie Peiser called the meeting to order at 6:01 PM and certified a quorum. Lynn Dale Dudensing opened with an invocation.
2. **Durbin FYE 9/30/23 audit presentation** tabled until April 23, 2024.
3. **Review minutes from the February 27, 2024 meeting.** Meghan stated that Dana Myers was in attendance. Elna made the motion to approve with the correction. Reida seconded and the motion passed unanimously.
4. **Public Comment.**
5. **Review the patient census.** Michelle Stevens reviewed the stats for February 2024. Most stats are either steady or up. Mary Belle reported that MRIs are down toward the beginning of the year until the patients meet their deductibles. Lynn Dale asked about how we decide to admit as obs or IP. All patient information is run through Interqual to determine the appropriate admit status. Meghan will review the ER weekend chart to determine if the admit was appropriate.
6. **Review and approve the financial report including the employee census and AP check registers.** Cash continues to be low as of February 29th, but several swing bed payments have been received along with the $1.5M cost report settlement in March which allowed us to pay $800K in February and get caught up with any invoices over 60 days old. Discussed Cerner invoices. Michelle has requested that the Cerner collection team write off half of our balances due to our continuing issues with our Cerner set up that has caused us to lose revenue over the past almost 3 years that we have been on Cerner. The financials are looking much better especially the March 2024 financials that will be presented at the April 2024 board meeting. Darlene made the motion and Elna seconded. The motion passed except for Lynn Dale's no vote.
7. **OLD BUSINESS**
8. **Consider, and if necessary, select and approve a plumbing quote, $75K covered by the CIP grant.** TDI gave us a quote for $85K for the sewer repair. Black's sewer line quote is twice as much, but Louis recommends that we go with TDI because TDI will clean up the tunnels. The cost to dig out the tunnels is $162K for TDI. The CIP grant would pay $75K of this cost which would leave $173K for HCHD to pay. The water would be shut off for at least 12 hours. Darlene made the motion to accept the TDI tunnel and sewer repair quotes assuming that the written quote matches the verbal quote of $162K. Reida seconded. The motion passed except for Lynn Dale's no vote.
    A. **Review and approve policies and procedures.**
        a. **Charity policy and indigent policy** were presented based on the templates provided by Shonna with Durbin and our attorney Robert Spurck. Elna Camacho made the motion to approve. Amy Martin seconded. All in favor.
9. **NEW BUSINESS**
    A. Review and approve the FYE 9/30/23 audit. Tabled until the audit presentation at the April 23, 2024 board meeting.
    B. Review and approve the medical staff credentials. The board approved the medical staff credentials for Lorina Lujan, PA and Kelby Johnson, FNP. Kelby Johnson is replacing Sheila Spears and Mary Norris. Amy made the motion and Elna seconded. all in favor

10. **CHIEF NURSING OFFICER REPORT** – Dana started the nursing report with a staffing update. We are short nursing staff. 2 night LVNs and 1 night RN position are short. We have had great swing bed days. Pulmonary rehab is up and going with 6 patients. Heather Waters is working on this.
11. **CHIEF OPERATING OFFICER REPORT** – Lunch and learn on Thursday to promote the sleep study program. Dr. Boren will present as the sleep study medical director. He will also present at the provider dinner Thursday evening.
12. **CHIEF EXECUTIVE OFFICER REPORT** – Michelle reported that we are painting using the Herron grant funds. She will be out for 2 weeks after surgery. McKinstry had a contractor pour concrete for the sidewalk on Sunday, March 24th. They also raised the handicapped parking lot signs.
13. **EXECUTIVE SESSION** – None needed.
    Pursuant to Texas Government Code §§ 551.074, 551.085 and 551.071, the Board of Directors shall meet in Executive Session to deliberate personnel matters, certain proposed new service or product lines of the hospital and to consult with its attorney, either in person or by video or telephone, matters which require confidential discussion under the attorney client privilege.
14. **ADJOURN** - President Peiser adjourned the meeting at 7:43 PM. Next meeting to be April 23, 2024.

Elizabeth Miller — 4.23.24
Notes taken/typed by — Date

Linda Penman — 4-23-24
Board Secretary — Date

Robbie Peiser — 4-23-24
Board President — Date

Michelle Stacy — 4-23-24
CEO — Date