

HASKELL COUNTY HOSPITAL DISTRICT BOARD MEETING MINUTES – FEBRUARY 27, 2024

Haskell County Hospital District Board held its regularly scheduled monthly meeting on February 27th at 6:00 PM in the Haskell Hospital Education Building at 1 North Avenue N, Haskell, Texas, per the Open Meetings Act.

Attending: President Robbie Peiser, CEO Michelle Stevens, COO Mary Belle Stevens, CFO Elizabeth Miller, Controller Crystal Molina, Member Darlene Hopkins, Vice-President Amy Martin, Member Elna Camacho, Member Lynn Dale Dudensing, CNO Meghan Shelton, ACNO Dana Myers, RT Manager Heather Waters, Clinics Manager Sydney Saucedo, and new NP Amy Pennington.

Absent: Secretary Reida Penman, Community Outreach Missy Lewis.

General Public: Fran McCown, Cole Turner

Invited Guests: None.

1. **Call to Order:** Robbie Peiser called the meeting to order with invocation at 6:03 PM.
2. **Minutes reviewed.** For January 23, 2024, Meeting Minutes reviewed, and amendments needed:
 - a. Page 4, All in favor. Motion carried.
 - b. Page 2, Section 3 – Fiscal not physical.
 - c. Page 4, Item D – change t to y, Quantum 2.
 - d. Page 5, Section 5 – Rual to rural.
 - e. Page 5, Section 8 - \$3,500 to \$5,000.
 - f. Lynn Dale Dudensing moved to accept the minutes with the amendments. Elna Camacho seconded the motion, and the motion carried.
3. Minutes for February 12, 2024, were approved as written.
4. **Public Comment:** Amy Pennington, the new RHC NP, commented on the odor in the hospital due to the plumbing issues.
5. **Patient Census:** CEO Stevens presented the Patient Census figures for January 2024. Discussed the difference between swing bed days and swing bed discharge days. January IP days were zero, which is typical due to the payers' pushing patients into obs. Swing beds and clinic visits were great in January 2024.
6. **Financials:** CFO Elizabeth Miller presented the Financial Report. Cash continues to be too low, and AR is too high. Revenue was up, which correlates with the stats and cash flow should increase in February and March. We continue to wait for our 1Q2021 ERTC payment that was approved. We are having to appeal 2Q2021 and 3Q2021, so we moved the projected deposits to September 2024. Motion made by Darlene Hopkins and seconded by Elna Camacho. Motion carried with Lynn Dale Dudensing opposing.
7. **New Business – Close Haskell National Bank insurance account and open FSB insurance account.** Motion made by Elna Camacho and seconded by Darlene Hopkins. Motion carried unanimously.
8. **New Business – Close Haskell National Bank tax/indigent account.** Motion made by Lynn Dale Dudensing and seconded by Amy Martin. Motion carried unanimously.
9. **New Business – Renew MRI loan at First State Bank.** Motion made by Amy Martin and seconded by Elna Camacho. Motion carried unanimously.
10. **Plumbing Quotes for the CIP Grant.** Elna requested that this item be tabled due to needing the Black Plumbing quote split into phases to compare to the TDI quotes. The CIP grant period ends May 31, 2024. The grant will provide \$75K toward the project. Only received 2 bids for this project.

11. Policies and Procedures to approve.

- a. The charity and indigent policies need to be updated. The policies have not been updated yet, so this item is tabled.
- b. The investment policy was approved with the updates recommended by Robert Spurck, our attorney. Elna Camacho made the motion and Amy Martin seconded. The motion passed unanimously.
- c. The purchasing policy did not have any updates recommended by Robert. Darlene Hopkins made the motion, and Elna Camacho seconded. The motion passed unanimously.

12. Medical Staff Credentials: None.

13. CNO Report: CNO report presented by CNO Meghan Shelton. She gave an update on the sleep study program and the ribbon cutting with Dr. Boren. Meghan introduced Heather Waters, the RT manager. Heather gave an update on the RT department and cardiac rehab. 8 patients are enrolled in CR. They were 2 admissions and 3 HM and 350 nebulizer treatments. Swing bed days continue to be up significantly.

14. COO Report: Mary Belle Olson noted important event dates. The foundations murder mystery dinner is February 29th. Tom Turner with First State Bank donated the Jones Cox building. Normally that would be a \$5K charge. Missy is working with Newport to plan a sleep study lunch and learn on March 21st.

15. CEO Report: Michelle Stevens reported that she and Mary Belle attended the THA conference mid-February and learned valuable information.

16. Executive Session: Robbie Peiser paused the regular session at 8:13 PM and entered into executive session at 8:23 PM. The executive session ended at 9:05 PM and the board returned to the regular session at 9:06 PM.

17. Stamford Hospital District operating transfer agreement. No action taken at this time.

President Peiser adjourned the meeting at 9:07 PM. Next meeting to be March 26, 2024.

Darlene Hopkins
Notes taken/typed by

3-26-24
Date

Robert
Board Secretary

Date

Robbie Peiser
Board President

3-26-24
Date

Michelle Stevens
CEO

3-26-24
Date