HASKELL COUNTY HOSPITAL DISTRICT BOARD MEETING MINUTES – SEPTEMBER 19, 2023

The Haskell County Hospital District held its regularly scheduled meeting on September 19, 2023, at 6:00 PM in the Hospital Education Building at 1 North Ave N, Haskell, Texas 79521 as per the open meetings act.

Attending: President Robbie Peiser, Secretary Reida Penman, Member Darlene Hopkins, Member Jenny Camacho, Member Lynn Dale Dudensing, CEO Michelle Stevens, COO Mary Belle Olson, CFO Elizabeth Miller, CNO Meghan Shelton, ACNO Dana Myers, PT Inpatient Supervisor Taylor Adams, Controller Crystal Molina, Public Education/Marketing Missy Lewis, and CCM Manager/Patient Relations Carla Long.

Absent: Vice-President Amy Martin.

General Public: Jennifer Groves, Cole Turner, and Tom Long.

Meeting was called to order by President Peiser at 6:00PM - followed by the invocation.

1. Meeting Minutes: Minutes for the August 31st of 2023 meeting reviewed and approved as presented.
2. Public Comment: None
3. Patient Census- CEO Stevens presented the August 2023 patient census report. There were 4 inpatient admissions and 25 inpatient days with an average length of stay of 3.33 days. There were 10 observation admissions and 26 observation days and an average length of stay of 2.60 days. There were 4 Swing-bed admissions and 71 swing-bed days and an average length of stay of 2.60 days. 1 Death and 268 ER Visits. 503 Clinic Visits with 299 estimated available visits. We had 26 MRI Visits. CEO Stevens pointed out that Jeanne Cason saw over 30 clinic patients on Monday alone.

4. Financial Report: CFO Elizabeth Miller presented the financial report including the AP Check Register. The Employee Census was not available for this meeting. CFO Miller pointed out that the Account Receivable are being reviewed every week with Senex, and that Cerner, TRC, and Concord continue to be the largest Accounts Payables the hospital is dealing with at this time. Total hospital debt is $5 million which includes short term and long-term debt. Funds from the government have been received and Haskell does not have to pay anything back whereas Stonewall and Winters are both having to pay back funds this year. Lynn Dale Dudensing asked about the Rodela Plumbing bills and those were explained by CEO Stevens, CFO Miller and Controller Molina. Jenny Camacho asked about the chart deficiencies and CEO Stevens explained the ones most deficient are due to the physician who left Haskell. CFO Miller explained that the DNFB and the Chart Deficiencies are both being reviewed weekly. Jenny Camacho moved to accept and approve the financial report including the AP Check Register as presented. Reida Penman seconded the motion, and the motion carried with one no vote by Mr. Dudensing.

5. New Business:
   A. FYE 9/30/24 Budget: CFO Miller presented the previously agreed upon budget for review. Lynn Dale Dudensing asked about the variances. CFO Miller explained the variances and stated it is not appropriate to approve now but would consider a standard 3% employee raise in January of 2024 and CEO Stevens agreed. Reida Penman moved to approve the FYE 9/30/24 Budget as presented. Darlene Hopkins seconded the motion. Motion passed with all in favor.

   B. Review and approve the 2023 Tax Rate: CFO Miller stated this was the same tax rate they had previously discussed and approved with no changes. Jenny Camacho moved to approve the previously agreed upon 2023 Tax Rate of .194119 on each $100 valuation of property. This rate is based on the revenue that remains the same as the previous year with no increase. Darlene Hopkins seconded the motion and the motion carried.

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C. Review and Renew Line of Credit: CFO Miller presented the renewal plan for the hospital's line of credit with First State Bank. CFO Miller pointed out that the hospital continues to have a healthier bottom line, healthier cash flow, and is consistently working to pay off the funds previously used from the line of credit. Darlene Hopkins moved to approve and renew the Line of Credit with First State Bank. Jenny Camacho seconded the motion and the motion carried.

D. Review and Approve Policies and Procedures: None to approve.

E. Review and Approve Medical Staff Credentials: Credentials for Shelia Spears, FNP-BC were reviewed and approved by Medical Director and Board President. Board agreed.

6. CNO Report: CNO Shelton stated she had hired two new nurses who will be starting in October. ACNO Dana Myers reported that nursing was adjusting to the recent changes and working hard to all get on the same page.

7. COO Report: COO Olson reported the hospital would be hosting several community events soon – a Women's Health Luncheon, a Hygiene Closet for those needing soap, shampoo, and so forth, a Health Fair in November and a Chest Compression and Stroke Aid educational event. Taylor Adams PT Inpatient Supervisor has been working with ACNO on wound care lengths of stay and is also collaborating with multiple schools to start PT students training with our PT department to learn rehab techniques and skills and to attract graduates to work in Haskell.

8. CEO Report: CEO Stevens reported that Dr. Carpenter has stated we should be fully staffed with our own healthcare providers by December and have no further need to pay Concord doctors. He is working to have all providers receive the same training and all be on the same page. The Government has given Haskell Hospital an extension until December 1, 2024, to complete the plan of corrections for the areas that are out of compliance with the previous McKinstry ER construction. Formal documents from the Haskell Hospital District's attorney have now been sent to Stamford Hospital District's attorney on the amount they owe Haskell County Hospital District. The Haskell Hospital attorney is waiting for Stamford's attorney to respond. If they do not agree to mediation, it will have to go to court. CEO Stevens also mentioned they were working on several Tax Abatement contracts.

9. Executive Session: CEO Stevens stated there was no need for an executive session.

10. Meeting adjourned: President Peiser adjourned the meeting at 7:00 PM.
Next Meeting to be October 24th at 6:00 PM.

Carla Long-RN 10/24/23 — Robbie Peiser 10/24/23

Typist/Note Taker: Date: President: Date:

Robbie Peiser 10/24/23 — 10/24/23

Secretary Date: CEO: Date: