HASKELL COUNTY HOSPITAL DISTRICT BOARD MEETING MINUTES
AUGUST 31, 2023

Haskell County Hospital District Board held its regularly scheduled monthly meeting on August 31, 2023, at 5:30PM in the Haskell Hospital Education Building at 1 Avenue N, Haskell, Texas, per the Open Meetings Act.

Attending: President Robbie Peiser, Vice-President Amy Martin, Secretary Reida Penman, Member Darlene Hopkins, Member Jenny Camacho, Member Lynn Dale Dudensing, CEO Michelle Stevens, COO Mary Belle Olson, CFO Elizabeth Miller, Controller Crystal Molina, CNO Meghan Shelton, ACNO Dana Myers, Patient Relations/CCM Nurse Manager Carla Long, Inpatient PT Supervisor Taylor Adams, and Medical Staff Director Dr. Carpenter, M.D.

Absent: None.

Invited Guests: Brant Couch and Samantha Labadie with HealthSure, and Tax Consultant Mike Fry and Brian Weinhardt, both representing NextEra.

General Public: Cole Turner, Commissioner Precinct #4 Russell Beakley, Alvin and Frances Kamman, Fran McCown, Karen Lehrman, Tom Long, Jr., Wanda Hester, and Haskell Star/Stamford Star Reporter Tristen Swinney.

President Robbie Peiser called the meeting to order at 5:35PM.- Quorum certified. Invocation given.

1. Board Meeting Minutes reviewed: Minutes reviewed for July 29th regular meeting. Approved with corrections.
2. Board Meeting Minutes reviewed: August 10th Special Called meeting. Approved with corrections.
3. Public Comment: None.

4. HealthSure (Torch Self-Funded Insurance Program) Renewal Presentation:
   Brant Couch and Samantha Labadie presented the renewal presentation for the hospital's self-funded insurance program for the coming year. Two options were compared to the current plan, a basic renewal plan with a small increase and a plan offering an increase to $60,000 for the stop loss risk coverage by the hospital which would lower the short-term cost but increase the risk assumed by the hospital.

   Lynn Dale Dudensing asked if the pharmacy portion of the plan was new this year or if it had been included in last year's plan as well. CEO Stevens responded that it is the same as the pharmacy plan last year. Mr. Dudensing asked how much over the set amount had been spent last year. Brant Couch stated he did not know exactly but it was close to $1 million dollars for 8 patients with large medical claims.

   The different options were discussed, and the board decided to go with the basic renewal plan option. Amy Martin moved to approve the basic renewal self-funded insurance plan with HealthSure for October 1, 2023, through September 30, 2024, and to avoid taking on any further financial risk. Darlene Hopkins seconded the motion and the motion passed with 100% of the votes.

5. Patient Census Review: CEO Stevens reviewed the patient census noting that Admissions, Observations, and Swing-bed Admissions were all down from last July due to Covid numbers returning to normal levels, and she pointed out Admissions were unchanged from last month. Observation admissions were down, but the average length of stay increased, and Swing-bed admissions had increased from last month.

6. Financial Report: CFO Miller presented the financial report. She stated that the AR collection estimate is 59% this month and 62% in July 2022. CFO Miller mentioned that the Due from Stamford account is still being addressed with attorneys and the TRC AP invoices must be kept on the books for three more years. The Income statement showed increases in outpatient services, ER visits, lab, observations, and Clinic visits, while radiology and overtime both went down.

   Lynn Dale Dudensing asked about the Travel account and why this amount was so high. Controller Crystal Molina explained there were several things listed under the travel account that were not directly related to

travel expenses such as the air ambulance. Non-travel expenses will be moved to a more appropriate category for future financial statements.
Mr. Dudensing asked if we had been denied services because of our AP being greater than 90 days. CFO Miller stated the hospital is on good terms with our vendors, but it is a constant battle to keep up with the cashflow and AP. She added that they work hard to keep the communication lines open with all the vendors.

Mr. Dudensing asked why Durbin had been paid so much. CFO Miller, Controller Molina, and President Peiser all stated that they do a great deal of things for the hospital us such as the audit, cost report, handle any Governmental Interaction, etc.

Jenny Camacho made a motion to approve the financial report as presented including the employee census and AP Check Register. Darlene Hopkins seconded the motion and the motion passed, with Lynn Dale Dudensing voting not to approve.

7. New Business:
   A. District Board Member Appointment to the Haskell County Hospital Foundation Board: Amy Martin resigned from Foundation Board and Jenny Camacho appointed to replace her. Motion to remove Amy Martin from the Foundation Board and replace her with Jenny Camacho made by Reida Penman and seconded by Darlene Hopkins. Motion carried.
   B. Update Banking Resolution: The Banking Resolution needs updating due to Tom Long no longer on Hospital Board and Amy Martin now the Vice President of Hospital Board. Jenny Camacho made a motion to remove Tom Long from the Banking resolution and to add Amy Martin to the Banking Resolution as the Board Vice-President. Reida Penman seconded the motion and it passed.
   C. Review the Preliminary Budget: CFO Miller presented the preliminary budget to the Board.
   D. Review and Approve Tax Rate: CFO Miller presented the current tax rate and asked for discussion on whether to increase this rate and hold public meetings mandated, or to vote No New Tax Increase. Lynn Dale Dudensing stated he was inclined to vote No New Tax Increase because he had heard multiple people say that housing in town had gotten much harder to afford. Amy Martin stated that it would create too great a burden on the citizens to increase the tax rate at this time. Jenny Camacho agreed that this would create too heavy a burden for the taxpayers. Darlene Hopkins agreed the tax rate was increased last year and it was too soon to ask for another rate increase this year.

      President Robbie Peiser stated that he did not get to vote because he was the President of the Board. He added that the tax rate has only been increased once or twice in the last 20 years, and we are living in unstable times in an unstable world, so it would be nice for the hospital to have those funds coming in since we cannot predict the future or what the Government will do, but he understood the need to not make things more difficult on the taxpayers. Reida Penman said the cushion would be nice for the hospital, but it is hard to increase the tax rate two years in a row.

      Lynn Dale Dudensing made the motion to vote no new tax increases and Jenny Camacho seconded the motion. The motion passed unanimously.
   E. Policies and Procedures: None
   F. Review and Approve Medical Staff Credentials: Credentials reviewed. All are already approved by Medical Staff Director Dr. Carpenter. Jenny Camacho moved to approve Medical Staff Credentials for Dr. Rance Boren, MD - Sleep Study Program: Bethany Rankin, FNP: Philip Smith, FNP: Stacey Sims, FNP: Twana Williams, FNP: Joseph Cerrato FNP: and Dr. Erica Noyes, MD. Reida Penman seconded the motion and the motion carried.
8. CNO Report:
   Meghan Shelton CNO introduced Dana Myers as ACNO for the hospital.
   She stated the certification for sleep studies had now been received and those should be starting soon.
   Nursing still needs 1 RN, but a new LVN will be starting in October. She has been networking with the PRN Nurses to get recommendations for RN's who might be interested in working for the hospital.
   The hospital is starting mock codes with EMS to help establish familiarity and practice with code protocols.

Dr Carpenter stated Medical Providers should be fully staffed by December. Should be minimal need for Concord doctors then which will decrease our costs.

9. COO Report: COO Olson reported that Jeanne Cason FNP and the walk-in clinic had now officially been moved to the RHC and they are actively seeing patients there. Monday, August 28, Jeanne Cason saw 34 patients. In September there will be a new FNP working in the RHC 2 days a week and in the ER 2-3 days a week.

   Missy Lewis is to start teaching CPR classes for the community.

   Talks have started with Curtis Donaldson, A &M's Rural Health Development Program, to have Med Students and Residents to help us in our rural area, and to encourage and help local students to get into med school and rural health programs.

10. CEO Report: CEO Stevens stated her report would be discussed in the Executive Session.

Regular Session adjourned and Executive Session called to order at 6:59 PM.
Executive Session adjourned at 7:34 PM.
Regular Session Resumed at 7:35 PM.
*Action Item tabled.
Regular Session adjourned at 7:36 PM.

Carla Long — 9/19/23
Notes taken/typed by — Date

Reida Penman — 9/19/2023
Board Secretary — Date

Robbie Peiser — 9-19-2023
Board President — Date

Michelle Stevens — 9-19-2023
CEO — Date