HASKELL COUNTY HOSPITAL DISTRICT BOARD MEETING MINUTES
NOVEMBER 1, 2022

The Haskell County Hospital District Board held its regularly scheduled monthly meeting on November 1 of 2022, at 6:00PM in the Haskell Hospital Education Building (2 North Avenue N, Haskell, Texas) per the Open Meetings Act. Attending: President Robbie Peiser; Vice-President Tom Long; Member Reida Penman, Secretary Jerry Cannon; Member Amy Martin; CEO Michelle Stevens; COO Mary Belle Olson; CFO Elizabeth Miller; CNO Tammy Mason; ACNO Meghan Shelton; Member Jenny Goudeau Camacho; Internal Business Office Director Kris Mitchell; QI Director Medora Mitchell; Haskell Star/Stamford Star Reporter Dusty Garison; and Patient Relations Coordinator Carla Long RN; Attorney Robert Spurck (zoom-executive session only). Absent: Controller Crystal Molina.

Invited Guests: Jake Lawrence -Government Capital Corporation; Clay Jobe and Chasity Werner with Senex, and Connie Stimpson (zoom) with Senex.

President Robbie Peiser called the meeting to order at 6:00PM.- Quorum certified as present

1. President Peiser called for start of Executive Session at 6:01PM (due to attendee schedule conflict). Regular Session resumed at 6:14PM.
2. Minutes for September 29th, and October 12th, 2002, Board Meeting Minutes Reviewed. Tom Long made a motion to approve minutes with corrections for September 29th and to accept minutes from October 12,2022 as presented. Jenny Camacho seconded the motion and the motion passed.
3. Public Comment- None.
4. Government Capital Corporation Presentation: Jake Lawrence with this financial advisory firm is working with Haskell Hospital on financing options, bond election, and potential tax abatement funding, for New Hospital Construction Project. He presented comparisons with other area hospital Bond election debts and revenue bond debt for the Board's information. He also presented projected interest rate calculations at 0.25% higher then the 11/01/22 market rates. Mr. Lawrence stated the average Homestead in our district (valued at $55,828) would have an Annual Tax increase of $167.48, or $13.96 Monthly Tax effect on a 25 million dollar 30 year term, and $133.99 Annual Tax increase/or $11.17 Monthly Tax effect on a 20 Million dollar 30 year term. Jake Lawrence pointed out several dates and events the Hospital needed to be aware of as they move forward toward a Bond Election in May. Newspaper reporter Dusty Garison asked for clarification that the average homestead owner in Haskell area who see an $11 to $14 dollar a month rise in their tax rate if bond election to build a new hospital passes. Mr. Lawrence stated, "Yes. That is correct."

5. Senex Presentation: Clay Jobe and Chasity Werner (along with Connie Stimpson via zoom) discussed the current state of the Hospital's AR and Billing issues, the need for further investigation, steps needed to clean up these AR numbers, and steps needed to implement reports and systems to stream line processes and prevent delayed payments in the future. The Senex staff stated they will be working on large payments first, being sure to meet payment and appeal deadlines. They stated the goal was to get our AR numbers back down to bench mark standards for timely filing, and thereby increase revenue. Chasity Werner gave time estimates of 0 to 180 days to know the full scope of the issues; 100 to 180 days to improve workflow and achieve billing optimization, and 180-365 days to identify trends and be able to forecast times for receipt of payments. Chasity Werner to be onsite next week with Brenda from Cerner and CFO Miller to work billing issues. Chasity Werner stated it would take a good year to get the Hospital billing practices up to best practice mode.

6. Census: CEO Stevens presented Patient Census data for September 2022 and the comparison with data from September 2021. Swing Bed LOS up to 15.25 days, ER visits are up to 241, WIC and RHC visits are also up. Overall Census is doing well.

7. Financials, Employee Census, and AP Check Register CFO Miller presented the financials as Controller Molina was unable to attend. Auditors from Durbin will be at our facility mid-November. Cash flow is down. AR is up. Cash payments increased, and the Federal Government is now wanting to recoup

$300,000.00 in Uncompensated Care payments. The Hospital has almost paid off a $97,000 recoupment and we are waiting for the final notification of when and how much will have to be paid back on this second recoupment. The estimated loss in 2022 was $1.6m and is basically the same as the audited loss in 2021 of $1.5m. Expenses such as salaries have decreased while supplies have increased since COVID. The Check Register, sorted by largest expenditures, and employee census were reviewed.

Mrs. Miller updated the Board on the Stamford Hospital District debt to Haskell Hospital. Meetings with the accountant and the Administrator for Stamford Hospital District continue weekly. They owe us a total of $450,000 but auditors will have to weigh in on the allowances for TRC vendor invoices, Stamford Hospital District, and AR moving forward. Amy Martin moved to accept the Patient Census report, Financials report, Employee census report and Check Register as presented. Reida Penman seconded the motion, and the motion carried.

8. New Business:
   A. Quarterly Compliance Reports
      a.QA Report presented by QA Nurse Medora Mitchell, RN.
      b. Infection Control report presented by CNO Tammy Mason, RN. – Medora Mitchell, RN to do Infection Control from now on.
      c. Patient Relations Report presented by Carla Long, RN.
      d. Nurse Staffing Report presented by Meghan Shelton, RN
      Jerry Cannon moved to approve and accept the Quarterly Compliance Reports as presented. Tom Long seconded the motion and the motion passed.

   B. MRI Loan Renewal and CD to Secure the Loan: CFO Miller reviewed the loan maturity date for the MRI approaching. She informed the Board that Tom Turner is going to take care of the attorney fees from the line of credit process. Tom Long moved to approve and accept the renewal of the MRI loan and the CD to secure loan. Jerry Cannon seconded the motion. The motion passed.

   C. Review and approval of amended FYE 9/30/23 Budget – Tax revenue – and Abatements:
      CFO presented the amended FYE 9/30/23 Budget-Tax revenue – and Abatements for approval. Jenny Camacho made the motion to approve the Amended FYE 9/30/23 Budget, Tax revenue, and abatements as presented. Amy Martin seconded the motion and it carried.

   D. New Organizational Chart: CEO presented the new organizational chart for review and approval. Old employees removed, Employees in new positions added. Reida penman moved to approve and accept new Organizational Chart as presented. Jerry Cannon seconded the motion and it passed.

   E. Policy and Procedures – none.

   F. Medical Staff Credentials: Medical Staff credentials for Gregory Wolfe, MD, Radiologist; Himansu Patel, MD, Radiologist; Larry Jordan, MD, Radiologist; and Taneya Shestopalora, MD, Radiologist; were reviewed. Tom Long moved to approve medical staff credentials as presented. Jenny Comacho seconded the motion. The motion carried.

9. CNO Report:
   a. Sleep Study Program: CNO Mason informed the Board that Jesse with the sleep study company had agreed to $685 per study, and this figure has been sent to the fair market value company by Hospital Attorney, Robert Spurck. When this is approved, we will be ready to start Sleep Studies.
   b. CNO stated the hospital is looking into Leone Rehab Services to help increase Swing Bed stays, ensure appropriate Nursing, Coding, PT, and Rehab services documentation.

10. COO Report:

a. Departmental Updates: Mary Belle Olson informed the board of the purchase of two refurbished ventilators for $14,000, to replace the two ventilators the State took back after COVID. These come with warranties, and RT Supervisor Heather Waters stated ventilators are in good condition and the RT staff can use them effectively.

b. DCOH Meeting: COO met with the DCOH to discuss the land north of town by the RV Park. Hospital is looking into signing an interlocal agreement for use of 30 acres of the 44 acres available to construct a new hospital facility, which would also increase the economic development potential in our area. DCOH to talk with their attorney about this possibility – There is another individual with 33 acres of land available who has also approached Administration about using their land. We have multiple options.

c. Concealed Carry Policy: Hospital has adopted a new Concealed Carry Policy and is sponsoring a Defensive Pistol Class, which would require staff to obtain their LPC license before taking this class. The Defensive Pistol class would include active shooter training and skills for use in imminent danger.

11. CEO Report:

A. Facility Construction Update:

a. CEO informed the Board that Parkhill Architects had visited all departments to assess their construction needs in a new facility. Administration to meet with them Tuesday.

b. Robbie Dewberry (retiring as the Colorado City CEO in December) is being considered for Project Manager for this construction project. His hospital built a new PT and wellness wing and nursing home this past year. He is very familiar with the process and what to monitor and watch for.

c. Dr. Avery (New GI Doctor), and Jana Stewart FNP, will start seeing patients at Haskell Hospital once or twice a month. New Pain Management Physician, Dr. Tiaan Hancke, and CRNA Jacob Jordan to potentially start seeing patients at Haskell Hospital in the new future.

The next regularly scheduled meeting to be on November 29th, 2022, at 6 PM. Cerner representatives are to attend to answer any questions. The Hospital Christmas Party will be December 15th, 2022.

Meeting adjourned by President Peiser at 8:44 PM.

Carla Long RN — 11/29/2022
Notes taken/typed by — Date

Board Secretary — 11-29-2022
Date

Robbie Peiser — 11-29-22
Board President — Date

CEO — 11-29-22
Date