

HASKELL COUNTY HOSPITAL DISTRICT BOARD MEETING MINUTES – NOVEMBER 26, 2024

Haskell County Hospital District Board held its regularly scheduled monthly meeting on November 26th at 6:00 PM in the Haskell Hospital Education Building at 1 Avenue N, Haskell, Texas, per the Open Meetings Act.

Attending: President Robbie Peiser, Vice President Amy Martin, Secretary Darlene Hopkins, Member Reida Penman, Member Elna Camacho, Member Lynn Dale Dudensing, CEO Michelle Stevens, COO Mary Belle Olson, CFO Elizabeth Miller, Controller Crystal Molina, ACNO Dana Myers, and Maintenance Director Louis Enriquez.

Absent: CNO Meghan Shelton.

General Public: None.

Invited Guests: Mike Fry with KE Andrews representing Nexterra and Intersect Power via Zoom.

1. **Call to Order and Invocation.** Robbie Peiser called the meeting to order at 6:04 PM and certified a quorum. Darlene opened with the invocation.
2. **Review minutes from the October 22, 2024 meeting.** Accepted as presented.
3. **Public Comment.** None.
4. **CEO Update.** Mike Fry gave the board an update on 3 new abatements that will be presented at the January board meeting. Throckmorton and Haskell counties have approved the projects. Construction for Throckmorton Wind is slated to begin in Q32025, completed Q32026. The other 2 projects are IP Quantum BESS and IP Quantum BESS II under Intersect Power. They are 2 battery energy storage systems (BESS). Construction is slated to start in Q22025 or Q32025, completed in 1Q2026 for both BESS projects. Michelle did not have any additional updates.
5. **Review the patient census.** Michelle summarized the stats for October 2024 compared to September 2024 and October 2023. The stats are slightly up from September 2024 and October 2023. IP admits were 6 in October 2024 compared to 3 in September 2024 and 2 in October 2023. We had 16 swing bed days and 2 deaths. ER visits were up. Sleep studies are down for October 2024. MRIs are down slightly compared to September 2024 and October 2023.
6. **Review and approve the financial report including the employee census and AP check registers.** Elizabeth reported that the financials continue to look good, but this is our first month of the new fiscal year that ends 9/30/25. AR continues to trend down which leads to improved cash flow and decreased AP. Reida made the motion to approve the financial reports, and Elna seconded. All voted to approve the financial reports except Lynn Dale voted not to approve.
7. **NEW BUSINESS**
8. **Review and approve the QA report.** Dana Myers presented the July-September 2024 report. CCM patients meeting goal and no complaints, Dietary meals served and quality are consistent, Nursing tracks admission med rec (improved) and history (improved) and discharge med rec (slight decline), ED stats 791 794 822 this quarter, 2 deaths for the quarter, 21 left AMA, transfers were up, admits were consistent, 4 STEMIs and 6 strokes. Press Ganey for the RHC – phone number not listed on the website or Facebook, confusion about the Cadenhead clinic and our clinic, many positive remarks. Good remarks for the hospital, too. EVS is at 100% for HVAC cleaning and checking fire extinguishers. Sleep studies - assessed with the STOP-BANG questionnaire. 42 completed. 9 missed. Respiratory 23 treatments missed or declined. Swing bed and utilization review 100% for required documentation. Lab QA was awesome. 98% and 100% and 100% and 100%. 10,160 tests. Employee Health – 122 files evaluated. 75 had complete immunization records, 10 with declinations, 13 with titers. 22 were incomplete. Readmission rates decreased to 16.7%. Pharmacy – less than 5% errors. At 14% currently, which is a decrease. Registration. 95% for registration verification. Cardiac Rehab. Patient relations had zero complaints. PT – 16 completed, 4 incompletes. HIM 521 deficiencies. Central Supply – 3 recalls. Elna asked about chart deficiencies. Darlene made the motion, Amy seconded. All approved.

9. **Review and approve the Infection Control report.** Holly reported 43% to 86% improvement on nose swabs documentation that Meghan addressed. We are implementing ActionCue for compliance. Elna made the motion to approve the infection control report, and Lynn Dale seconded. All approved.
10. **Review the 2024 CHNA.** Mental health is a significant issue highlighted by the CHNA. Discussed specialists and the pain management clinic. He has clinic dates December 2nd, 16th and the 23rd. Discussed pediatricians and immunizations. The CEO letter is a draft and will be completed tomorrow and posted. Need to add more parking at the clinic.
11. **Review and approve policies and procedures.** No policies or procedures to approve.
12. **Review and approve the medical staff credentials.** James Harris, PA was approved. Elna made the motion to approve the medical staff credentials, and Reidia seconded. All approved.
13. **Chief Nursing Officer Report.** Meghan was out on maternity leave, so Dana reported that nurse staffing continues to be an issue. We need mostly 3 RNs and 1-night LVN, so we are having to use agency nurses.
14. **Chief Operating Officer Report.** Mary Belle reported the offices closed for Thanksgiving Thursday and Friday. Our Christmas lunch is scheduled for December 11th. Radiology Associates canceled all the rural hospital contracts. Vesta is our new radiology vendor. RHC survey in January 2025. Clinic renovations are almost complete. The painting is in process. We are on schedule. Louis will put the sinks in. Offices will be closed on Tuesday and Wednesday for Christmas holidays.
15. **Executive Session** – No executive session needed.
Pursuant to Texas Government Code §§ 551.074, 551.085 and 551.071, the Board of Directors shall meet in Executive Session to deliberate personnel matters, certain proposed new service or product lines of the hospital and to consult with its attorney, either in person or by video or telephone, matters which require confidential discussion under the attorney client privilege.
16. **Adjourn** - President Peiser adjourned the meeting at 7:29 PM. The next regular board meeting is January 28, 2025.

<u>Darlene Hopkins</u>	<u>1-28-25</u>
Board Secretary	Date
<u>Robbie Peiser</u>	<u>1-28-25</u>
Board President	Date
<u>Michelle Stevens</u>	<u>1-28-25</u>
CEO	Date