HASKELL COUNTY HOSPITAL DISTRICT BOARD MEETING MINUTES – NOVEMBER 25, 2025

Haskell County Hospital District Board held its regularly scheduled monthly meeting on November 25th at 6:00 PM in the Haskell Hospital Education Building at 1 Avenue N, Haskell, Texas, per the Open Meetings Act.

Attending: President Robbie Peiser, Vice President Amy Martin, Secretary Darlene Hopkins, Member Lynn Dale Dudensing, Member Elna Camacho, CEO Michelle Stevens, COO Mary Belle Olson, ACNO Dana Myers, CFO Elizabeth Miller, and Controller Crystal Molina.

Absent: Member Reida Penman, CNO Meghan Shelton.

General Public: Bruce Ware, President of Hopeton State Bank in Oklahoma.

Invited Guests: Ryder Cude and Tom Turner with FSB.

1. **Call to Order and Invocation.** Robbie Peiser called the meeting to order at 6:01 PM and certified a quorum. Elna opened with the invocation.
2. **Review minutes from the October 28, 2025 meeting.** Accepted as written.
3. **Public Comment.** Tom Turner congratulated Michelle on the Haskell CCM collaboration with Aspermont and Anson.
4. **Executive Session.** The board adjourned from the regular meeting at 6:04 and entered into executive session at 6:05 to consult with Scott Kennedy from the Whitten Law Firm. The executive session ended at 7:12.

   Pursuant to Texas Government Code §§ 551.074, 551.085 and 551.071, the Board of Directors shall meet in Executive Session to deliberate personnel matters, certain proposed new service or product lines of the hospital and to consult with its attorney, either in person or by video or telephone, matters which require confidential discussion under the attorney client privilege.
5. **Review and approve the decision from the executive session discussion regarding the Stamford Hospital District.** This action item will be tabled for the HCHD administration team to research record retention under the OTA and CTA.
6. **Review the October patient census.** Michelle reviewed the October patient census compared to September 2025 and October 2024. Inpatient stats were consistent from September to October but down compared to October 2024. Observation days were fairly consistent across the board. Swing beds were down from September 2025 but comparable to October 2024. Unfortunately, we had 3 deaths. ER visits are consistent and RHC visits have increased. We always would like more IP and swing beds, but the stats were good.
7. **Review and approve the financial report including the employee census and AP check registers.** Elizabeth reviewed the October financials. Cash is $1.7M lower than October 2024 due to the Medicare recoupments. AR is fairly consistent. Other receivables increased $362K due to property taxes receivable and the 340B amounts due from the Drug Store. Net pension assets increased $334K after posting the GASB68 adjustments in September 2025. With the significant decrease in cash, Accounts Payable has increased by $667K. We try to respond in a timely manner to all vendors to maintain open communication about our cash flow. Total debt increased $684K due to the 2023, 2024, and 2025 cost report recoupments. Total revenue increased $148K and salaries and benefits decreased due to smaller insurance claims. Elna made the motion and Amy seconded. All voted in favor except Lynn Dale voted not to approve.
8. **NEW BUSINESS**
9. **Review and approve the semi-annual nurse staffing report.** Dana presented the nurse staffing report for July-September 2025. Staffing stability improved, which correlates with the reduced use of agency nurses. Target staffing aligned with safe minimum staffing and was met in Q32025 at 2 RNs, 2 LVNs, and 2 aides. There were no adverse drug events or patient complaints related to nurse staffing. There were no patient harm events related to nurse staffing. Agency nurse hours were reduced by 36% and PRN hours were reduced by 57% compared to 2Q2025. Dana and Michelle clarified the differences between PRN and agency nurses. Darlene made the motion. Elna seconded. All were in favor.

10. **Review and approve the equipment to be purchased with Google grant funds.** Michelle reported that Google is donating $300K to Haskell County Hospital Foundation to pay the District to purchase a portable x-ray machine and the telemetry monitoring system. The balance is approved by Google to use any excess funds for the clinic generator. Lynn Dale asked about the original purchase approved by Google which was the transfer van. Elna made the motion to accept the Mindray and Brown quotes. Darlene seconded and all voted in favor.
11. **Review and approve policies and procedures.** No policies and procedures were presented for approval.
12. **Review and approve the medical staff credentials.** There was one Flint provider Zhuo Liu, MD approved. Lynn Dale made the motion. Darlene seconded and all voted in favor.
13. **Chief Nursing Officer Report.** Dana reviewed the transfer report for October 2025. There were 32 transfers from the ER and 2 from the floor. Haskell EMS accepted 7 of the 17 and assisted with a transport to the airport. The acceptance rate was 47%. Air Evac was used for 7 of the declined transfers. The patients needed more urgent transportation. A memo was sent on November 19th to remind nurses to contact Haskell EMS first. Dana reported that for the time period Nov 21st through Nov 24th, 3 out of the 4 transfers were accepted by Haskell. Michelle and Dana reported that Leah and one other HMH employee who are trained to help with transfers. Unfortunately, Leah is not on the EMS text. Haskell EMS is paged twice and then the nurses page the sheriff to try to get contact Haskell EMS for transfers. If that communication is not successful, then HCHD is able to call the other EMS services.
14. **Chief Operating Officer Report.** Mary Belle reported on the south RHC to be ready December 8th. The pain clinic will have the first clinic in the "new" building Dec 15th. Sleep studies will move the beginning of January. Santa Claus is coming for a community event December 8th, 4-6 PM. He will take photos with the community and their pets. The hospital Christmas party is December 11th, 4-6 PM.
15. **Chief Executive Officer Report.** Michelle reported on the Health Connect meeting. There were fewer attendees than in the first session because the time had to change due to the football playoff game. There will be 3 committees formed to work on the 3 goals – build community trust, build awareness of hospital services, and enhance community engagement and communications. Mary Belle and Elizabeth met today with Barry and JB and Lance and Jovi from Groundswell Marketing. Michelle provided the reports from the meeting that included the survey results. 187 community members responded to the survey. Robbie stated that the breakout sessions were productive. Tom recommended that a District representative attend every city council meeting.
16. **Adjourn** - President Peiser adjourned the meeting at 8:34 PM. The next regular board meeting is January 27, 2026.

Darlene Hopkins — 2-3-26

Board Secretary — Date

Robbie Peiser — 2-3-26

Board President — Date

[signature] — 2-3-26

CEO — Date