

HASKELL COUNTY HOSPITAL DISTRICT BOARD MEETING MINUTES – OCTOBER 22, 2024

Haskell County Hospital District Board held its regularly scheduled monthly meeting on October 22nd at 6:00 PM in the Haskell Hospital Education Building at 1 Avenue N, Haskell, Texas, per the Open Meetings Act.

Attending: President Robbie Peiser, Vice President Amy Martin, Secretary Darlene Hopkins, Member Reid Penman, Member Elna Camacho, Member Lynn Dale Dudensing, CEO Michelle Stevens, CFO Elizabeth Miller, Controller Crystal Molina, and Maintenance Director Louis Enriquez.


Absent: COO Mary Belle Olson, CNO Meghan Shelton, and ACNO Dana Myers.

General Public: None.

Invited Guests: None.

1. **Call to Order and Invocation.** Robbie Peiser called the meeting to order at 6:02 PM and certified a quorum. Louis opened with the invocation.
2. **Review minutes from the September 17, 2024 meeting.** Accepted as presented.
3. **Public Comment.** None.
4. **Senex Revenue Cycle Update.** Clayton and Chastity presented the revenue cycle update as of October 16, 2024. We decreased AR days by 16 days since the July 2024 update. Collections have increased on average by \$293K per month. All metrics are trending down for a positive impact to collections.
5. **Review the patient census.** Michelle summarized the stats for September 2024 compared to August 2024 and September 2023. The stats are slightly down from August 2024 and September 2023. IP days are higher due to one patient refusing to move to swing bed. We had 17 swing bed days and zero deaths. Sleep studies are holding steady but are down for October 2024 unfortunately. MRIs are up compared to August 2024 and September 2023.
6. **Review and approve the financial report including the employee census and AP check registers.** Elizabeth reported that the financials continue to look very good. Our unaudited financials show us in the black at \$500K compared to the prior year's audited loss of \$851K. AR continues to trend down which leads to improved cash flow and decreased AP. Elna made the motion to approve the financial reports, and Darlene seconded. All voted to approve the financial reports except Lynn Dale voted not to approve.
7. **OLD BUSINESS**
8. **Senior Life Solutions Geri Psych Agreement.** The board tabled until March or April 2025 when we have more feedback from Jason, the McCamey CEO. They go live on December 1, 2024. We will also discuss with Henrietta (Clay County Memorial Hospital) to see how their program is going. We discussed other service lines to investigate such as absorbing the skinny shots that Stacy Sims does. The board and admin team also want to get the pain management clinic completely up and running before starting a new service line.
9. **NEW BUSINESS**
10. **Review and if necessary, approve the loan prepayment proposal.** Elizabeth and Crystal presented the loans in order from smallest to largest principal balances and recommended that we pay off the 3 smallest loans by 12/31/24 and then re-assess our cash flow and loans to see if we can continue repaying any additional loans off early. There was discussion about paying them off based on the interest rate, but the board accepted the proposal presented by the admin team. Darlene made the motion to accept the admin team's proposal, and Elna seconded. All voted in favor, but Lynn Dale voted against the motion.
11. **Review and if necessary, approve the Christmas bonus proposal.** Discussed the proposal and online evaluations. Reid Penman made the motion to accept the Christmas bonus proposal at \$1K for full time employees (32 hours per week) and \$500 for PT and PRNs who have worked a shift in October. Darlene seconded. All voted in favor, but Lynn Dale voted against the motion.
12. **Review and approve policies and procedures.** Crystal presented the monthly statistics policy and procedure for the board to approve. Elna made the motion to accept the policy as presented, and Amy seconded. The motion passed unanimously.


13. **Review and approve the medical staff credentials.** There weren't any medical staff credentials for the board to review and approve.
14. **Chief Nursing Officer Report.** Meghan was out sick, so Michelle reported that nurse staffing continues to be an issue. We need mostly RNs but also LVNs. We were awarded a maternity care grant for \$35K for CAHs that provides emergency obstetric care equipment and training.
15. **Chief Operating Officer Report.** Mary Belle was out sick, so Michelle reported that the lab had the CLIA inspection. The surveyor reviewed 2 years of data. No deficiencies were found and the surveyor was very complimentary of the lab staff and how all of our staff worked as a team. Louis reported on the Cadenhead clinic renovations. Electricity – all new plug ins and all GFCI plugs have been installed. New LED lights will be installed. 85% complete for the lights. Flooring – 3800 square foot building. 35% completed. Some carpet is torn out, but it will all be replaced with vinyl tile. Cement – 5% completed. David Dodson is working on another job, so there has been a hold up. The ramp on the east building will be completed. Too steep. Will be torn out and replaced with a better grade/slope. David will return to us Thursday. Should be completed in a week. Painting – 2% completed. Lousi did some wall repairs. The painters have not started yet. Everything will be white. The ceiling tile is from the 30s or 40s. Will have to replace all of the ceiling tiles because it cannot be patched with replacement tiles. The replacement tiles are no longer available because they are so old. New sheet rock and then the painter will be come in before the flooring is done. Old x-ray machine is going to go away. Donny is looking at selling it. Hospital drain plumbing project is all completed. The smell is almost completely gone. Sometimes the septic tank smells slightly. Add sinks to all patient rooms is our next project with grant revenue.
16. **Chief Executive Officer Report.** Michelle reported on the pain management clinic. They have had 4 clinic days since August 2024. C-arm is up and going. All equipment has been received. Moving to the ER isolation room, possibly with all the equipment. Will start seeing patients on November 4th after the c-arm training.
17. **Executive Session** – No executive session needed.
Pursuant to Texas Government Code §§ 551.074, 551.085 and 551.071, the Board of Directors shall meet in Executive Session to deliberate personnel matters, certain proposed new service or product lines of the hospital and to consult with its attorney, either in person or by video or telephone, matters which require confidential discussion under the attorney client privilege.
18. **Adjourn** - President Peiser adjourned the meeting at 7:45 PM. The next regular board meeting is November 26, 2024.



Board Secretary

11-26-24

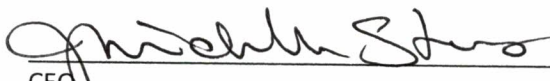
Date



Board President

11-26-24

Date



CEO

11-26-24

Date

