HASKELL COUNTY HOSPITAL DISTRICT BOARD MEETING MINUTES
FEBRUARY 22, 2022

Haskell County Hospital District Board held its regularly scheduled monthly meeting on February 22, 2022, at 6:30 PM in the Haskell Hospital Education Building, 2 North Avenue N, Haskell, Texas, per the Open Meetings Act.

In attendance: Robbie Peiser, President; Tom Long, Vice-President; Reida Penman, Member; Jerry Cannon, Member; Amy Martin, Member; Michelle Stevens, CEO; Mary Belle Olson, COO; Elizabeth Miller, CFO; Tammy Mason, CNO; Crystal Molina, Controller; Carla Long, RN, Patient Relations; and Dusty Garison, Haskell/Stamford Star Reporter.

Absent: Jan Gannaway, Secretary.

President Robbie Peiser called the meeting to order at 6:30 PM.- Quorum present

1. Minutes:
   Minutes of the January 25, 2022, Board Meeting were reviewed and approved as presented.

2. Public Comment:
   A. Dusty Garison, Haskell/Stamford Star Reporter, said Thank You to Leslie Crowson for keeping the newspaper informed of when the Blood Mobile is going to be in town. President Robbie Peiser stated everyone on the Blood Mobile is always complimentary of Haskell and the turn out we have for blood drives.

3. Census:
   Crystal Molina Controller presented the census data for review. Inpatient days were down for the year. Observation days increased. Swing bed days were down. Combined census was noted to be 2.39 with average length of stay days of 13. ER visits increased, and the Walk-in-clinic visits were also up. Hospital Clinic visits were decreased, and it was noted that those providers were out sick during January.

4. Financial Report: CFO Elizabeth Miller presented financials. She noted total cash on hand for January was $1.8M, $5.6M less than January 2021 due to spending of COVID funds, paying MRI construction expenses, and decrease in collections due to change from Athena to Cerner. CFO stated all bank accounts reconciled through January 31, 2022. Accounts receivable increased $2M compared to January 2021 due to change from Athena to Cerner. Estimated collection percentage 67% for January 2021 and 66% for January 2022. TRC working with us to collect as much as possible and write off claims that will not be paid. Property and equipment increased by $1.5M due to COVID purchases of patient beds, ventilators, nasal cannulas, glide-a-scope, PFT machine, freezer for vaccines, and new call light system. Non COVID purchases were the land across from the hospital, a water heater for dietary, the MRI, RHC improvements, and facility assessment and fees from ParkHill. Accounts payable increased $334K and includes Cerner and Concord. There is $1M unearned revenue from Stimulus funds for COVID and $4.4M in long term debt for January due to addition of MRI loan for $800K. Overall income was down, and salaries and benefits also down due to separation with Stamford Clinic and the ensuing loss and change in employees. Stamford should owe Haskell Hospital Money. CFO also reviewed employee census and the check register. Tom Long moved to accept census, financials, and check register as presented. Jerry Cannon seconded the motion and the motion carried.

5. New Business:

   A. Review and approve ER and Hospitalist coverage -tabled until future date.
   B. Approve policies and procedures – None to approve.
   C. Reviewed and approved Medical Staff credentials
      1. Kelly Cole, MD, Radiologist
      2. James Rittmann, MD, Radiologist

      Reida Penman moved to approve Medical Staff Credentials as presented. Jerry Cannon seconded the motion and the motion carried.

6. COO Report:
   A. Departmental Updates:
      1. Chronic Care Management program- 16 patients signed up for this program at this time. Program helps Medicare patients with chronic illnesses. This also increases reimbursement levels. Program processes reviewed.
      2. Clinic Updates – COO reported the last of the renovations to Hospital Clinic Facility complete and then can start functioning as RHC with increased reimbursement and is projected to break even next year. Walk in clinic doing very well. Jeanne Cason seeing large numbers of patients on daily basis.

   B. Vaccination Clinic Update:
      1. Pfizer Vaccination Clinic – Health department came on the 17th for Vaccination Clinic.
      2. Hospital Foundation Board Update - $700.00 raised with Bundt Cake sale to be used to fund scholarships for students going into health care fields. Deadline to turn these in is March 1, 2022. Committee to meet that week to review applications and make recommendations to board. School Counselors received applications February 1, 2022.

         Jerry Cannon Foundation Board President gave report on meeting with Kelly Cheek with the West Texas Council of Governments for input on Assisted Living funding options and $50K grant funding available for help with feasibility study. Will continue to investigate that option.

7. CEO Report:

   A. Strategic Planning Committee Update:
   Committee to visit hospitals who built or are building new facilities like Colorado City, Olney, Electra, and Lynn County.

   B. MRI Update:
   Electricity now complete. Chiller to be ready for use Wednesday, February 23, 2022. Magnet delivery on Friday, February 25, 2022, and then MRI to be fully operational 1 to 2 weeks after that.

   Robbie Peiser noted there were several staff suggestions of things that needed to be addressed in our current facility. New chairs for the nurses' station. Water plumbing issues in nurses' station, walk-in clinic, and ER. Air Conditioning problems, and the layout of the ER and ER Nurses' station for patient safety.

   Jerry Cannon stated minor things could be done about these to show we are interested, we care, and we are listening. Monitors could be placed in the ER nurses' station so nurses could see into each ER patient room.

   Robbie Peiser said water issues could be inappropriate plumbing pipes or a city water problem.

8. President Robbie Peiser adjourned regular session at 7:17PM and called executive session to order at 7:21PM.

   Executive session adjourned at 7:45PM, and regular session resumed at 7:46PM.

   No new action taken on employment agreement at this time.

   Resignation of Jan Gannaway, Board Secretary, effective February 16, 2022, was accepted. President Robbie Peiser stated Board was appreciative for all Jan Gannaway had done for Haskell Hospital and the Board.

   Next board meeting to be March 22, 2022.

Carla Long 3-22-22

Notes taken/typed by Date

Robbie Peiser 3-22-22

Board Secretary Date

Robbie Peiser 3-22-22

Board President Date

Michelle Stevens 3-22-22

CEO Date